

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEC...

STUDENTS' GRIEVANCES REDRESSAL COMMITTEE MEETING - I

CIRCULAR - I

Date: 24/06/2019

Student's grievance committee meeting will be held on 26/06/2019 at 10.30 am at M/E 105

AGENDA

Action taken for the points discussed in the previous meeting (Reference No: VTMT/SGRC/MINUTES/2018-2019/004) held on 20/03/2019 will be discussed.

**Points to be discussed:**

1. To introduce new members.
2. To request the faculty members to teach both in Tamil and in English.
3. To discuss about increasing the duration of tea Break.
4. To increase the number of hours allotted for Lab classes.
5. To discuss about conducting cultural event.

  
Chairman  
24/6/19

Copy to

To all Committee members.

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE  
STUDENTS' GRIEVANCES REDRESSAL COMMITTEE

MINUTES OF MEETING - I

Reference No: VTMT/SGRC/MINUTES/2019-2020/001

Time: 10.30 am

Date: 26.06.2019

Venue: M/E 105

Members Present:

Karthikeyan-Chaiperson	Mr.K.A.Harish-Academic Head	Dr.A.Kavitha-Convener
Arvi.S- Student/BME	EraiAllen.A-Student/Civil	BrindhaSree.P-Student/CSE
Arath.R- Student/ECE	Keerthana S -Student/EEE	Aishwarya.G-Student/IT
Arjun.S-Student/MECH		

Action Taken for the last meeting Reference No: VTMT/SGRC/MINUTES/2017-2018/004

S.NO	POINTS	ACTION TAKEN
1	The Chairperson discussed about providing permission to the students for accessing the labs to complete the project work. Respective lab instructor must accompany the students while doing the experiments.	Permission given to the students
2	The Chairperson discussed on replacing the normal boards with white board and marker in the class rooms.	Approval sent for management
3	The Chairperson discussed about providing daily training to the students for placement after the college hours.	Training classes were given
4	The Chairperson discussed on conducting an E-Bazar for the students so that the students may sell the products and develops the Entrepreneur skills.	Event conducted
5	The Chairperson discussed about increasing the availability of stationary items in the college stores.	Stationary items increased

Following points are discussed today:


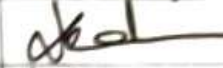
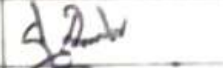

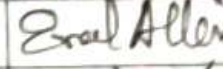





Reference No: VTMT/SGRC/MINUTES/2019-20/001

Sl. No.	Points Discussed	Responsibility
1	The Chairperson introduced the new members of the committee	Chairperson
2	The students requested the chairperson to ask the faculty members to teach both in English and in Tamil so that the other state students can easily able to understand.	All Faculty members
3	The students requested to increase the duration of morning tea break from 10 min to 15 min	Principal
4	The students asked the chairperson to increase the duration of lab hours.	Principal
5	The students requested the chairperson to conduct cultural event	Principal

  
Chairperson

Copy to

1. The Principal
2. Planning
3. All HoDs
4. All members

S.No	Name of the Members	Designation	Signature
1	Dr.A.Karthikeyan	Vice Principal - Chairperson	
2	Mr.K.A.Harish	Academic Head - Member	
3	Dr.A.Kavitha	Convener	
4	Bhargavi.S	Student member - BME	
5	EraiAllen.A	Student member - Civil	
6	BrindhaSree.P	Student member - CSE	
7	Gopinath.R	Student member - ECE	
8	Keerthana S	Student member - EEE	
9	Aishwarya.G	Student member - IT	
10	Naveen.S	Student member - MECH	



VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE

STUDENTS' GRIEVANCES REDRESSAL COMMITTEE MEETING - II

CIRCULAR - II

Date: 19/08/2019

Student's grievance committee meeting will be held on 21/08/2019 at 10.30 am at M/E 105

AGENDA

Action taken for the points discussed in the previous meeting (Reference No: VTMT/SGRC/MINUTES/2019-2020/001) held on 26.06.2020 will be discussed.

**Points to be discussed:**

1. To discuss about providing lunch for the students coming for Placement training classes during holidays.
2. To discuss about increasing the number of Alumni Interaction programs for the departments
3. To discuss about providing permission to industrial visits in long distance.
4. To reduce the fine amount for the new ID Card.
5. To discuss about organizing more number of free workshops.

Copy to

To all Committee members.

  
Chairperson

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE  
STUDENTS' GRIEVANCES REDRESSAL COMMITTEE

MINUTES OF MEETING - II

Reference No: VTMT/SGRC/MINUTES/2019-2020/002

Time: 10:30 am

Date: 21/08/2019

Venue: M/E 105

Members Present:

Dr. A. Farthikeyan-Chaiperson    Mr. K. A. Harish-Academic Head    Dr. A. Kavitha-Convener  
Bhargavi. S- Student/BME    Erai Allen. A-Student/Civil    Brindha Sree. P-Student/CSE  
Dopinath. R- Student/ECE    Keerthana S -Student/EEE    Aishwarya. G-Student/IT  
Naveen. S-Student/MECH

Action Taken for the last meeting Reference No: VTMT/SGRC/MINUTES/2019-2020/001

S.NO	POINTS	ACTION TAKEN
1	The Chairperson introduced the new members of the committee	Recorded
2	The students requested the chairperson to ask the faculty members to teach both in English and in Tamil so that the other state students can easily able to understand.	Informed and implemented
3	The students requested to increase the duration of morning tea break from 10 min to 15 min	Sent for management approval
4	The students asked the chairperson to increase the duration of lab hours.	Lab hours allotted as per the syllabus
5	The students requested the chairperson to conduct cultural event	Cultural Event conducted

Following points are discussed today:




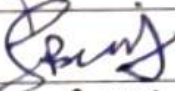
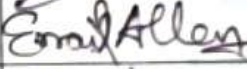




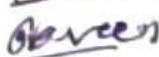
Reference No: VTMT/SGRC/MINUTES/2019-2020/002

Sl. No.	Points Discussed	Responsibility
1	The students requested the Chairperson to arrange lunch for the students coming for Placement training classes during holidays.	Principal
2	The students requested the chairperson for conducting more number of Alumni Interaction programs in the departments	Dept. Alumni Coordinators
3	The Students asked the Chairperson to give permission for Industrial Visits in long distances	Principal
4	The Students requested the chairperson to reduce the fine for the new ID card.	Principal
5	The Students asked the chairperson to organize more number of free workshops in the departments	Dept. workshop coordinat

  
Chairperson

Copy to

1. The Principal
2. Planning
3. All HoDs
4. All members

S.No	Name of the Members	Designation	Signature
1	Dr.A.Karthikeyan	Vice Principal - Chairperson	
2	Mr.K.A.Harish	Academic Head - Member	
3	Dr.A.Kavitha	Convener	
4	Bhargavi.S	Student member - BME	
5	Erai.Allen.A	Student member - Civil	
6	BrindhaSree.P	Student member - CSE	
7	Gopinath.R	Student member - ECE	
8	Keerthana S	Student member - EEE	
9	Aishwarya.G	Student member - IT	
10	Naveen.S	Student member - MECH	



VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE

STUDENTS' GRIEVANCES REDRESSAL COMMITTEE MEETING - III

CIRCULAR - III

Date: 27/12/2019

Student's grievance committee meeting will be held on 30/12/2019 at 10.30 am at M/E 105

AGENDA

Action taken for the points discussed in the previous meeting (Reference No: VTMT/SGRC/MINUTES/2019-2020/002) held on 21/08/2019 will be discussed.

**Points to be discussed:**

1. To discuss about organizing meditation classes for students.
2. To discuss about creating online grievance redressal portal.
3. To discuss about providing password for the Wifi to the students
4. To discuss about providing projectors in all the classrooms.
5. To discuss about the availability of Non-Veg food in college canteen.
6. To discuss about providing financial aid for the best projects.

Copy to

To all Committee members.

  
Chairperson

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE  
STUDENTS' GRIEVANCES REDRESSAL COMMITTEE

MINUTES OF MEETING - II

Reference No: VTMT/SGRC/MINUTES/2019-2020/003

Time: 10.30 am

Date: 30.12.2019

Venue: M/E 105

Members Present:

Dr.A.Karthikeyan-Chaiperson    Mr.K.A.Harish-Academic Head    Dr.A.Kavitha-Convener  
Bhargavi.S- Student/BME        EraiAllen.A-Student/Civil        BrindhaSree.P-Student/CSE  
Gopinath.R- Student/ECE        Keerthana S -Student/EEE        Aishwarya.G-Student/IT  
Naveen.S-Student/MECH

Action Taken for the last meeting Reference No: VTMT/SGRC/MINUTES/2019-2020/002

S.NO	POINTS	ACTION TAKEN
1	The students requested the Chairperson to arrange lunch for the students coming for Placement training classes during holidays.	Arrangements made
2	The students requested the chairperson for conducting more number of Alumni Interaction programs in the departments	Recorded and implemented
3	The Students asked the Chairperson to give permission for Industrial Visits in long distances	Permission will be provided after getting approval from the management.
4	The Students requested the chairperson to reduce the fine for the new ID card.	Sent for management approval
5	The Students asked the chairperson to organize more number of free workshops in the departments	Transport is provided

Following points are discussed today:




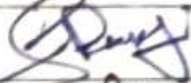
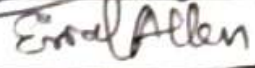

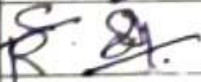
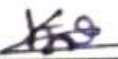

Reference No: VTMT/SGRC/MINUTES/2019-2020/003

Sl. No.	Points Discussed	Respor
1	The Chairperson discussed about organizing meditation class for the students on holidays	Principal
2	The Chairperson discussed about creating online grievance redressal portal for the students	Academic Head
3	The students requested the Chairperson to provide the wifi password to the Final year students for their project work	Principal
4	The students requested the chairperson to provide projectors in all the classrooms as already projectors were provided in many classrooms.	Principal
5	The students requested the Chairperson to include non veg foods in canteen during lunch	Canteen Incharge
6	The students requested the management to arrange for financial aid for the best student projects in order to develop them for the next level.	Principal

  
Chairperson

Copy to

1. The Principal
2. Planning
3. All HoDs
4. Canteen Incharge
5. All members

No	Name of the Members	Designation	Signature
1	Dr.A.Karthikeyan	Vice Principal - Chairperson	
2	Mr.K.A.Harish	Academic Head - Member	
3	Dr.A.Kavitha	Convener	
4	Bhargavi.S	Student member - BME	
5	EraiAllen.A	Student member - Civil	
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