

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE

STUDENTS' GRIEVANCES REDRESSAL COMMITTEE MEETING - I

CIRCULAR - I

Date: 07.09.2020

Student's grievance committee meeting will be held on 11.09.2020 at 11.30 am through Zoom online.

AGENDA

Points to be discussed:

1. To introduce new members.
2. To discuss about the difficulties faced in online classes
3. To discuss about the completion of syllabus and also the way of teaching done, especially on mathematical related subjects.
4. To discuss about increasing the Placement Training hours.
5. To discuss about the online tests conducted by various subject faculty members
6. To discuss if all the study materials have been circulated among the students pertaining to all the subjects.

7.


Chairperson

Copy to

To all Committee members.

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE
STUDENTS' GRIEVANCES REDRESSAL COMMITTEE

MINUTES OF MEETING - I

Reference No: VTMT/SGRC/MINUTES/2020-2021/001

Time: 11.30 am

Date: 11.09.2020

Mode : Online (ZOOM)

Members Present:

Dr.A.Karthikeyan - Chairperson Mr.K.A.Harish - Academic Head Dr.Deepthi Joseph - Convener
Mukhilan.G.S - Student/BME Vadde Venkata Harish - Student/Civil E.Vanitha - Student/CSE
Deepan Chakravarthy.T- Student/ECE Anupriya.S - Student/EEE S.Nandhinee - Student/IT
M.Logesh - Student/MECH

Action Taken for the last meeting Reference No: VTMT/SGRC/MINUTES/2019-2020/003

Sl. No.	Points Discussed	Action Taken
1	The Chairperson discussed about organizing meditation class for the students on holidays	Sent for management approval
2	The Chairperson discussed about creating online grievance redressal portal for the students	Sent for Approval
3	The students requested the Chairperson to provide the wifi password to the Final year students for their project work	Sent for management approval
4	The students requested the chairperson to provide projectors in all the classrooms as already projectors were provided in many classrooms.	Arrangements made
5	The students requested the Chairperson to include non veg foods in canteen during lunch	Arrangements made
6	The students requested the management to arrange for financial aid for the best student projects in order to develop them for the next level.	Permission will be provided after getting approval from the management.

Following points are discussed today:











Reference No: VTMT/SGRC/MINUTES/2020-2021/001

Sl. No.	Points Discussed	Responsibility
1	The Chairperson introduced the new members of the committee.	Chairperson
2	The Chairperson discussed about the difficulties faced in online classes.	Academic Coordinator to interact with Department Heads and submit report.
3	The Chairperson discussed about the completion of syllabus and also the way of teaching done, especially on mathematical related subjects.	Academic Coordinator to discuss with all the Department Heads and submit report.
4	The Chairperson discussed about increasing the Placement Training hours.	Placement Coordinator to submit report
5	The Chairperson discussed about the online tests conducted by the various faculty members	Academic Coordinator to discuss with the Controller of Examinations (CoE) and submit report.
6	The Chairperson discussed if all the study materials have been circulated among the students pertaining to all the subjects.	Academic Coordinator to discuss with all the Department Heads and submit report.


Chairperson

Copy to

1. Chairperson
2. Planning
3. All HoDs
4. All members

S.No	Name of the Members	Designation	Signature
1	Dr.A.Karthikeyan	Chairperson	
2	Mr.K.A.Harish	Academic Head - Member	
3	Dr.Deepthi Joseph	Convener	
4	Mukhilan.G.S	Student member - BME	
5	Vadde Venkata Harish	Student member - Civil	
6	E.Vanitha	Student member - CSE	
7	Deepan Chakravarthy.T	Student member - ECE	
8	Anupriya.S	Student member - EEE	
9	S.Nandhinee	Student member - IT	
10	M.Logesh	Student member - MECH	

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE

STUDENTS' GRIEVANCES REDRESSAL COMMITTEE MEETING - II

CIRCULAR - II

Date: 11.01.2021

Student's grievance committee meeting will be held on 19.01.2021 at 11.30 am through Zoom online.


AGENDA

Points to be discussed:

1. To discuss about the conduct of laboratory classes in both ways, online and offline.
2. To discuss about the conduct of semester examinations through online
3. To discuss about the conduct of the placement training classes conducted.
4. To discuss about the difficulties encountered by the students on the academic front.

Copy to

To all Committee members.


Chairperson

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE
STUDENTS' GRIEVANCES REDRESSAL COMMITTEE

MINUTES OF MEETING - II

Reference : VTMT/SGRC/MINUTES/2020-2021/002

Time: 11.30 am

Date: 19.01.2021

Mode: Online (ZOOM)

Members Present:

Dr.A.Karthikeyan - Chairperson Mr.K.A.Harish - Academic Head Dr.Deepthi Joseph - Convener
Mukhilan.G.S - Student/BME Vadde Venkata Harish - Student/Civil E.Vanitha - Student/CSE
Deepan Chakravarthy.T- Student/ECE Anupriya.S - Student/EEE S.Nandhinee - Student/IT
M.Logesh - Student/MECH

Action Taken for the last meeting Reference No: VTMT/SGRC/MINUTES/2020-2021/001

Sl. No.	Points	Action Taken Report
1	The Chairperson introduced the new members of the committee.	Recorded
2	The Chairperson discussed about the difficulties faced in online classes.	All aspects were discussed and noted
3	The Chairperson discussed about the completion of syllabus and also the way of teaching done, especially on mathematical related subjects.	Recorded and implemented
4	The Chairperson discussed about increasing the Placement Training hours.	Recorded and implemented
5	The Chairperson discussed about the online tests conducted by the various faculty members.	All aspects were discussed and noted
6	The Chairperson discussed if all the study materials have been circulated among the students pertaining to all the subjects.	It was carried out successfully


Chairperson

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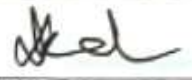






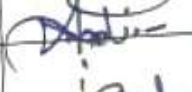

1. Chairperson
2. Planning
3. All HoDs
4. All members

Following points are discussed today:

Reference No: VTMT/SGRC/MINUTES/2020-2021/002

Sl. No.	Points Discussed	Responsibility
1	The Chairperson discussed about the conduct of laboratory classes in both ways, online and offline	Academic Coordinator to interact with Department Heads and submit report.
2	The Chairperson discussed about the conduct of semester examinations through online.	CoE to submit the report to the Chairperson.
3	The Chairperson discussed about the conduct of the placement training classes conducted.	Academic Coordinator to discuss with the Placement Coordinator and submit report.
4	The Chairperson discussed about the difficulties encountered by the students on the academic front.	Academic Coordinator to interact with Department Heads and submit report.

9.

S.No	Name of the Members	Designation	Signature
1	Dr.A.Karthikeyan	Vice Principal - Chairperson	
2	Mr.K.A.Harish	Academic Head - Member	
3	Dr.Deepti Joseph	Convener	
4	Mukhilan.G.S	Student member - BME	
5	VaddeVenkata Harish	Student member - Civil	
6	E.Vanitha	Student member - CSE	
7	Deepan Chakravarthy. T	Student member - ECE	
8	Anupriya.S	Student member - EEE	
9	S.Nandhinee	Student member - IT	
10	M.Logesh	Student member - MECH	

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