

VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE

STUDENTS' GRIEVANCES REDRESSAL COMMITTEE MEETING - I

CIRCULAR - I

Date: 07.08.2021

Student's grievance committee meeting will be held on 09.08.2021 at 11.30 am through Zoom online.

AGENDA

Points to be discussed:

1. To introduce new members.
2. To discuss about the difficulties faced in online classes
3. To discuss about the completion of syllabus and also the way of teaching done, especially on mathematical related subjects.
4. To discuss about increasing the Placement Training hours.
5. To discuss about the online tests conducted by various subject faculty members
6. To discuss if all the study materials have been circulated among the students pertaining to all the subjects.


Chairperson

Copy to

To all Committee members.

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VEL TECH MULTI TECH DR RANGARAJAN DR SAKUNTHALA ENGINEERING COLLEGE
STUDENTS' GRIEVANCES REDRESSAL COMMITTEE

MINUTES OF MEETING - I

Reference No: VTMT/SGRC/MINUTES/2021-2022/001

Time: 11.30 am

Date: 09.08.2021

Mode : Online (ZOOM)

Members Present:

Dr.A.Karthikeyan - Chaiperson Mr.K.A.Harish - Academic Head Dr.Deepthi Joseph - Convener
Makhilan.G.S - Student/BME Vadde Venkata Harish - Student/Civil E.Vanitha - Student/CSE
Deepan Chakravarthy.T- Student/ECE Anupriya.S - Student/EEE S.Nandhinee - Student/IT
M.Logesh - Student/MECH

Action Taken for the last meeting Reference No: VTMT/SGRC/MINUTES/2020-2021/002

S.NO	POINTS DISCUSSED	ACTION TAKEN
1	Discussed about the conduct of laboratory classes in both ways, online and offline.	Recorded and implemented
2	Discussed about the conduct of semester examinations through online	Implemented
3	Discussed about the conduct of the placement training classes conducted.	Increased the number of class for placement training
5	Discussed about the difficulties encountered by the students on the academic front.	Recorded and implemented

Following points are discussed today:

Reference No: VTMT/SGRC/MINUTES/2021-2022/001





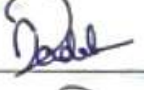





Sl. No.	Points Discussed	Responsibility
1	The Chairperson introduced the new members of the committee	Chairperson
2	The Chairperson discussed about the difficulties faced in online classes.	Academic Coordinator to interact with Department Heads and submit report.
3	The Chairperson discussed about the completion of syllabus and also the way of teaching done, especially on mathematical related subjects.	Academic Coordinator to discuss with all the Department Heads and submit report.
4	The Chairperson discussed about increasing the Placement Training hours.	Placement Coordinator to submit report
5	The Chairperson discussed about the online tests conducted by the various faculty members	Academic Coordinator to discuss with the Controller of Examinations (CoE) submit report.
6	The Chairperson discussed if all the study materials have been circulated among the students pertaining to all the subjects.	Academic Coordinator discuss with all the Department Heads and submit report.

Copy to

1. Chairperson
2. Planning
3. All HoDs
4. All members


Chairperson

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S.No	Name of the Members	Designation	Signature
1	Dr.A.Karthikeyan	Chairperson	
2	Mr.K.A.Harish	Academic Head - Member	
3	Dr.Deepti Joseph	Convener	
4	Mukhilan.G.S	Student member - BME	
5	Vadde Venkata Harish	Student member - Civil	
6	E.Vanitha	Student member - CSE	
7	Deepan Chakravarthy.T	Student member - ECE	
8	Anupriya.S	Student member - EEE	
9	S.Nandhinee	Student member - IT	
10	M.Logesh	Student member - MECH	

VEL TECH MULTI TECH Dr RANGARAJAN Dr SAKUNTHALA ENGINEERING COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING-II

CIRCULAR-II

Date: 01.02.2022

Student's grievance committee meeting is scheduled on 04.02.2022 at 02.00 PM in M/E 105

AGENDA

Action taken for the last meeting (Reference No: VTMT /SGRC/MINUTES/2021-2022/ 001)

Points to be discussed:

1. To discuss about increasing the duration of lunch and tea break.
2. To increase the number of hours allotted for Lab classes.
3. To discuss about organizing more number of free workshops.
4. To discuss about increasing the number of alumni Interaction programs for the departments.

Copy to

To all committee members


Chairperson
01/02/2022

VEL TECH MULTI TECH Dr RANGARAJAN Dr SAKUNTHALA ENGINEERING COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING

MINUTES OF MEETING-II

Reference No: VTMT/SGRC/MINUTES/2021-2022/02

DATE: 04.02.2022

TIME: 02.00 PM

VENUE: M/E 105

Members Present:

Dr.A.Karthikeyan-Chairperson Dr.K.A. Harish-Academic Head
S.Yogameena-Student member P.Shwetha-Student Member
M.S.Asuvath-Student member R.Pradeshkumar -Student Member
N.Gowtham-Student Member R.B.Chandru- Student Member
V.Badrinath Rao-Student Member RK.Nehaa -Student Member

Action taken for the last meeting (Ref No: VTMT /MINUTES/SGRC//2021-2022/ 001)

S.NO	POINTS DISCUSSED	ACTION TAKEN
1.	The chairperson introduced the new members of the committee	Recorded
2	The chairperson discussed about completion of syllabus and also the way of teaching is done, especially on mathematical related subjects.	Recorded and implemented
3	The chairperson discussed about the difficulties faced in online classes	Recorded and implemented
4	The chairperson discussed about the online tests conducted by the various faculty members	implemented
5	The chairperson discussed if all the study materials have been circulated among the students pertaining to all the subjects	It carried out successfully
6.	The chairperson discussed about increasing placement training hours.	Increased number of classes

Following points are discussed today:

Reference No: VTMT/SGRC/MINUTES/2021-2022/02

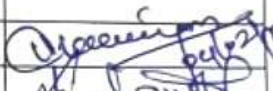
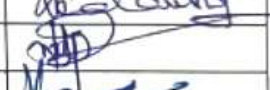
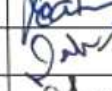
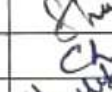
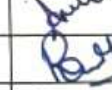
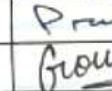





S.NO	POINTS DISCUSSED	RESPONSIBILITY
1.	The students requested the chairperson for conducting more number of Alumni interaction program in the departments	Dept. Alumni coordinators
2.	The students asked the chairperson to organize more number of free workshops in the departments	Dept. Workshop coordinators
3.	The student requested to increase the duration of tea and lunch break	Principal
4.	The students requested the chairperson to increase the duration of lab hours	Principal

Arunachalam
Chairperson

Copy to

1. Chairperson
2. Planning
3. All HODS
4. All members

Committee Members

S.NO	NAME OF THE MEMBERS	DESIGNATION	SIGNATURE
1.	Dr.Karthickeyan	Chairperson	
2.	Dr.K.A Harish	Academic Head	
3.	Dr.Deepthi Joseph	Convener	
4.	S.Yogameena	Student Member (AIDS)	
5.	R K.Nehaa	Student Member (BME)	
6.	P.Shwetha	Student Member (CSBS)	
7.	R.B.Chandru	Student Member (CSE)	
8.	M.S.Asuvath	Student Member (ECE)	
9.	V.Badrinath Rao	Student Member (EEE)	
10.	R.Pradeshkumar	Student Member (IT)	
11.	Gowtham.N	Student Member (MECH)	

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