

VEL TECH MULTI TECH Dr RANGARAJAN Dr SAKUNTHALA ENGINEERING COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING-1

CIRCULAR - I

Date: 12.08.2022

Student's grievance committee meeting is scheduled on 16.08.2022 at 03.00 PM in M/E 105

AGENDA

Points to be discussed:

1. To discuss about the creating online grievance redressal portal.
2. To discuss if all the study materials have been circulated among students pertaining to all the subjects.
3. To discuss about the completion of syllabus and also the way of teaching done, especially on mathematical related subjects.
4. To discuss about conducting cultural events.


Chairperson
12/08/2022

Copy to

1. To all Committee members

VEL TECH MULTI TECH Dr RANGARAJAN Dr SAKUNTHALA ENGINEERING COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING-I

Reference No. VTMT/SGRC/MINUTES/2022-2023/01

Date: 16.08.2022

Time: 03.00 PM

Venue: M/E 105

Members Present:

Dr.A.Karthikeyan-Chairperson Dr.K.A. Harish-Academic Head
S.Yogameena-Student member P.Shwetha-Student Member
M.S.Asuvath-Student member R.Pradeshkumar -Student Member
N.Gowtham-Student Member R.B.Chandru- Student Member
V.Badrinath Rao-Student Member RK.Nehaa -Student Member

Action taken for the last meeting Reference No: VTMT /MINUTES/SGRC/2021-2022/ 002

S.NO	POINTS DISCUSSED	ACTION TACKEN
1	The student requested to increase the duration of tea break from 10 to 15 minutes	Sent for management approval
2	The student asked the chairperson to increase the duration of lab hours	Lab hours allotted as per the syllabus
3	The student asked the chairperson to organize more number of free workshops in the departments	Sent for management approval
4	The student asked the chairperson for conducting more number of alumni interaction programs in the department	Recorded and implemented

Following points are discussed today:

Reference No.VTMT/SGRC/MINUTES/2022-2023/01

S.No	Points Discussed	Responsibility
1.	The chairperson discussed if all the study materials have been circulated among students pertaining to all the subjects	Academic Coordinator discuss with all the Department Heads and submit report
2.	The students are requested the chairperson to conduct cultural	Principal
3.	To discuss about the completion of syllabus and also the way of teaching done, especially on mathematical related subjects	Academic Coordinator to discuss with all the department heads and submit report
4.	The chairperson discussed about the creating online grievance redressal portal for the students	Academic head


Chairperson
16/08/2022

Copy to

1. Chairperson
2. Planning
3. All HODS
4. All members

Committee Members:

S.NO.	Name of the Members	Designation	signature
1	Dr.A.Karthikeyan	Chairperson	<i>[Signature]</i>
2	Dr. K.A. Harish	Academic Head	<i>[Signature]</i>
3	S.Yogameena	Student Member (AIDS)	<i>[Signature]</i>
4	R K.Nehaa	Student Member (BME)	<i>[Signature]</i>
5	P.Shwetha	Student Member (CSBS)	<i>[Signature]</i>
6	R.B.Chandru	Student Member (CSE)	<i>[Signature]</i>
7	M.S.Asuvath	Student Member (ECE)	<i>[Signature]</i>
8	V.Badrinath Rao	Student Member (EEE)	<i>[Signature]</i>
9	R.Pradeshkumar	Student Member (IT)	<i>[Signature]</i>
10	Gowtham.N	Student Member (MECH)	<i>[Signature]</i>

7.

VEL TECH MULTI TECH Dr RANGARAJAN Dr SAKUNTHALA ENGINEERING COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING-II

CIRCULAR – II

Date: 08.10.2022

Student's grievance committee meeting is scheduled on 12.10.2022 at 02.00 PM in M/E 105

AGENDA

Points to be discussed:

1. To discuss about organizing meditation classes for students.
2. To discuss about the difficulties encountered by the students on the academic front.
3. To discuss about providing projectors in all the classrooms.
4. To discuss about providing password for the Wi-Fi to the students

Copy to

To all committee members


Chairperson
08/10/2022

VEL TECH MULTI TECH DrRANGARAJAN Dr SAKUNTHALA ENGINEERING COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING-II

Reference No: VTMT/SGRC/MINUTES/2022-2023/02

Date: 12.10.2022

Time: 02.00 PM

Venue: M/E 105

Members Present:

Dr.A.Karthikeyan- Chairperson Dr.K.A. Harish-Academic Head
S.Yogameena-Student member P.Shwetha-Student Member
M.S.Asuvath-Student member R.Pradeshkumar -Student Member
N.Gowtham-Student Member R.B.Chandru- Student Member
V.Badrinath Rao-Student Member RK.Nehaa -Student Member

Action taken for the last meeting Reference No: VTMT/SGRC/MINUTES/2022-2023/ 001

S.NO	POINTS	ACTION TAKEN
1.	The chairperson discussed if all the study materials have been circulated among students pertaining to all the subjects	It was carried out successfully
2.	The students are requested the chairperson to conduct cultural	recorded
3.	To discuss about the completion of syllabus and also the way of teaching done, especially on mathematical related subjects	Recorded and implemented
4.	The chairperson discussed about the creating online grievance redressal portal for the students	Sent for approval

Following points are discussed today:

Reference No: VTMT/SGRC/MINUTES/2022-2023/02

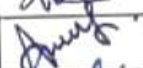
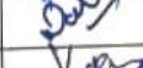

S.NO	POINTS DISCUSSED	RESPONSIBILITY
1.	The chairperson discussed about organizing meditation classes for students.	Principal
2.	The chairperson discussed about the difficulties encountered by the students on the academic front.	Academic coordinator to interact with department heads and submit report.
3.	The students requested the chairperson to provide projectors in all the classrooms as already projectors were provided in many classrooms.	Principal
4.	The students are requested the chairperson to provide Wi-Fi passwords to the final year students for their project work	principal


Chairperson
12/10/2022

Copy to

1. Chairperson
2. Planning
3. All HODS
4. All members

Committee Members

S.NO	NAME	DESIGNATION	SIGNATURE
1	Dr.A.Karthikeyan	Chairperson	
2	Dr. K.A. Harish	Academic Head	
3	M.S.Asuvath	Student Member (ECE)	
4	V.Badrinath Rao	Student Member (EEE)	
5	R K.Nehaa	Student Member (BME)	
6	S.Yogameena	Student Member (AIDS)	
7	P.Shwetha	Student Member (CSBS)	
8	R.Pradeshkumar	Student Member (IT)	
9	Lokesh.E	Student Member (MECH)	
10	R.B.Chandru	Student Member (CSE)	