

VEL TECH MULTI TECH Dr RANGARAJAN Dr SAKUNTHALA ENGINEERING COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING-I

CIRCULAR – I

Date: 18.09.2023

Student's grievance committee meeting is scheduled on 21.09.2023 at 03.00 PM in M/E 105

AGENDA

Points to be discussed

1. To introduce new member
2. To discuss about cultural event and sports meet.
3. To discuss about providing permission to industrial visits in long distance.
4. To discuss about creating online grievance redressal portal.
5. To discuss about organizing more number of free workshops


Chairperson
18/09/23

Copy to

To all Committee Members

VEL TECH MULTI TECH Dr RANGARAJAN Dr SAKUNTHALA ENGINEERING COLLEGE

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING

MINUTES OF MEETING-I

Reference No: VTMT/SGRC/MINUTES/2023-2024/01

Date: 21.09.2023 Time: 03.00 PM Venue: M/E 105

Members Present:

Dr.K.A.Harish-Academic Head
R.K.Nehaa-Student Member
M.J.MohamedThoufee-Student Member
S.Subbashini- Student Member
G.Meenakshi-Student Member
J.Johil Benet-Student Member

Dr.A.Karthikeyan-CoE
V.Tharun Raj-Student Member
S.Shakthipriya-Student Member
S.SanjayKumaran-Student Member
K.Devanandh-Student Member

Dr.DeepthiJoshep-Convener

Action taken for the last meeting Reference No: VTMT/SGRC/MINUTES/2022-2023/02

S.No	POINTS	ACTION TAKEN
1.	The chairperson discussed about organizing meditation classes for students.	Sent for management approval
2.	The chairperson discussed about the difficulties encountered by the students on the academic front.	Recorded and implemented
3.	The students requested the chairperson to provide projectors in all the classrooms as already projectors were provided in many classrooms.	Arrangements made
4.	The students are requested the chairperson to provide Wi-Fi passwords to the final year students for their project work	Arrangements made

7.

Following points are discussed today:

Reference No: VTMT/SGRC/MINUTES/2023-2024/01

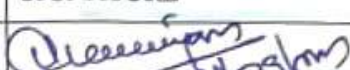
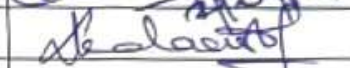




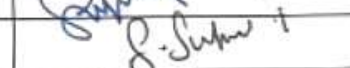
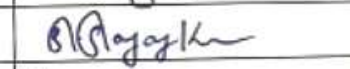
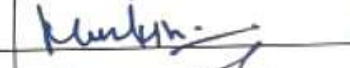


S.NO	POINTS DISCUSSED	RESPONSIBILITY
1.	The Chairperson introduced new member	Chairperson
2.	The students requested the chairperson to conduct cultural event and sports meet.	Principal
3.	To discuss about providing permission to industrial visits in long distance	Principal
4.	The student asked chairperson to organize more number of free workshops	Dept. Workshop Coordinator
5.	To discuss about creating online grievance redressal portal.	Academic head

(Signature)
Chairperson
22/09/2023

Copy to

1. Chairperson
2. Planning
3. All HODS
4. All members

Committee Members

S.NO	NAME	DESIGNATION	SIGNATURE
1	Dr.A.Karthikeyan	Chairperson	
2	Dr. K.A. Harish	Academic Head	
3	Dr. Deepthi Joseph	Convener	
4	Mr M.J.MohamedThoufeek	Student member - AIDS	
5	Ms.R.K.Nehaa(VM13123)	Student member - BME	
6	Mr. V.Tharun Raj	Student member - CSBS	
7	Ms.S.Shakthipriya	Student member - CSE	
8	Ms.S.Subbashini	Student member - ECE	
9	Mr.S.SanjayKumaran	Student member - EEE	
10	Ms.G.Meenakshi	Student member - IT	
11	Mr. K.Devanandh	Student member-MECH	
12	Mr J Johil Benet	Student member - RAE	