

VEL TECH MULTI TECH Dr.RANGARAJAN Dr.SAGUNTHALA
ENGINEERING COLLEGE
An Autonomous Institutions
Sensitization, Prevention and Redressal of Sexual Harassment - SPARSH

CIRCULAR

Ref. No: VTMT/SPARSH/CIR/ODD/2022-23/001

Date : 21.11.2022

Greetings!!

Dear Women Faculty Members and Students,

In observation of "International Day for the Elimination of Violence against Women" on 25.11.2022 the SPARSH committee has organised an Legal awareness program based on the same .

In this regard all the Female Faculty Members and Students of all the Departments are requested to participate in this programme without fail.

Resource Person: Advocate Mrs. R. Raj Lakshmi

Date: 25.11.2022

Time : 10.00 AM to 11.30 AM

Venue: Time : Palani Murugan Hall of Fame

D. Lakshmi
21/11/22
CO ORDINATOR

S. J. S.
21/11/2022
PRINCIPAL

Copy to :


- 1) All Committee Members
- 2) Planning
- 3) All HODs

SPARSH (FACULTY)

Phone. NO

S.NO Name / Dept

Signature

1	J. Nithya Jenev / BEE/AP	8428717430	
2.	S.Sri Nardhini Kowsalya/IT MTS-1995 /AP	9489856289	S.S.Nallak
3.	R. Nardhini /AP/ECE	9566212787	R. Nardhini
4	N. Mahalakshmi/AP/BNE	8807832910	N. Manj
5.	V:DIVYA /CSE / AP	9677144386	V.P
6	C S Meena /Civ/AP	9790794674	Meena 15/9/20
7.	A. VINOOTHINI /APDS /	8681883244	A. Vinodhini 1.1.12
8.	Dr. Padmasvathi /SMT	9750529500	Dr. P. P.

SPARSH (SR-Gub)

S-NO	Name	phone no	Signature
1.	Ranjana P. - EEE / final year (1131190605096)	9361167945	Ranjana P.
2.	A. Talha (1131210407107) - IT / 2 nd year	90808247101	Talha
3.	R. Priyanka (11312106404070) ECE / 2 nd year	9042234114	Priyanka
4.	R.B. Pndhujia BME / 1 st year (1131190401025)	9500060283	R.B. Pndhujia
5.	LOKHASRI.J CSE / III year (1131200603041)	7258438987	Lokhasri
6.	Soetha.P CSBS / 1 st year (1131210909047)	8124614106	Soetha
7.	T. Shivani AIDS II nd year (1131210608046)	9043359133	T. Shivani
8.	V. Keerthana CSBS III rd year (1131200609013)	9042363886	V. Keerthana
9.)	Thanaswari .S (AIDS) III rd year 1131200608047	7904968905	Thanaswari

VEL TECH MULTI TECH Dr.RANGARAJAN Dr.SAGUNTHALA
ENGINEERING COLLEGE
An Autonomous Institutions

SENSITIZATION, PREVENTION AND REDRESSAL OF SEXUAL HARASSMENT –
(SPARSH) COMMITTEE MEETING

CIRCULAR

Date : 01.12.2022

The SPARSH committee Meeting scheduled on 08.12.2022 at 11.30 AM at M/E 111

Ref. No: VTMT/SPARSH/CIR/ODD/2022-23/002

Agenda

Points to be discussed :

1. To discuss about the activities in the last year.
2. To create awareness to girl students admitted during the academic year 2022-2023 on sexual harassment can interfere with ones educational opportunity
3. To discuss the methods of prevention of sexual harassment.
4. Events to be organised to create the awareness of SPARSH for the first year girl students.

D. S. S. S.
1/12/22
CO ORDINATOR

Copy to :

- 1) All Committee Members

VEL TECH MULTI TECH Dr.RANGARAJAN Dr.SAGUNTHALA
ENGINEERING COLLEGE

An Autonomous Institutions

SENSITIZATION, PREVENTION AND REDRESSAL OF SEXUAL HARASSMENT –
(SPARSH)

Minutes of the Meeting

Ref. No: VTMT/SPARSH/Minutes/ODD/2022-23/001

DATE : 08.12.2022

TIME; 3.00 PM

VENUE : M/E 111

Action taken on the points discussed in the previous meeting (Ref.No. VTMT
/MINUTES/EVEN/2020-2021/002) :


SL.NO.	POINTS DISCUSSED	ACTION TAKEN
1	To discuss about the activities in the last year.	Recorded
2	To create awareness to girl students admitted during the academic year 2022-2023 on sexual harassment can interfere with ones educational opportunity.	Awareness given to the students
3	To discuss the methods of prevention of sexual harassment.	Awareness given to the students
4	Events to be organised to create awareness of SPARSH for the first-year girl students.	To be organised.

D. SR
1/12/22
CO ORDINATOR

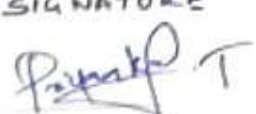
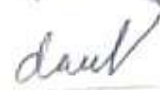
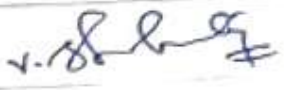
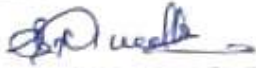

Copy to :

- 1) All Committee Members

SPARSH (FACULTY)
Phon. NO

S.No	Name / Dept	Phon. NO	Signature
1	J. Nithya Jenev / EEE/AP	8428717430	
2	S.Sri Nardhini Kowsalya / IT MTS-1995 / AP	9489856289	S.S.Nallak
3	R. Nardhini / AP/EE	9566212787	R. Nardhini
4	N. Mahalakshmi / AP/BNE	8807832910	N. Manj
5	V:DIVYA / CSE / AP	9677144386	V.D
6	C S Meena / CIVIL/AP	9790794674	Meena
7	A. VINOTHINI / AP/DS	8681883244	A. Vinodhini
8	Dr. Padmasvethi / SAH	9750529500	Dr. P.

SPARSH (FIRST YEAR STUDENTS)

S.No	NAME		PHONE.NO	SIGNATURE
1.	FRIYANKA	(AIDS-A)	9345180360	 T
2.	DEVIKASHRI	(AIDS-B)	9884493854	 dev
3.	RAMYA	BME	4358215691	Ramya
4.	MAHALAKSHMI	BME	7092345642	Mahalakshmi
5.	DURGA	CSE-A	9840887336	M.Durga
6.	SURYA DHARSHINI	CSE-B	7904690718	
7.	A.K. MAHALAKSHMI	CSE-C	9444128200	A.K. <u>MULLA</u>
8.	R. KEERTHANA	CSE-C	7305893006	R. Keerthana.
9.	GOPIKASRI.M	CSBS	9176380803	H. <u>Gopikani</u>
10.	NIVEDHA.S	CSBS	9369379553	
11.	RANSANI .R	ECE-A	7824860435	<u>Ranjani</u>
12.	PRIYA DHARSHINI	ECE-B	9360639138	<u>Rudhni</u>
13.	INDHUSHREE.B	EEE	9025833788	 .B
14.	RUQAIYAH KHATOON	IT-A	8056091422	<u>Ruqaiyah</u>
15.	NAVINA.B	IT-A	9498306476	<u>B. Navina</u>
16.	H. HENALATHA	IT-B	8610194916	<u>H. Henalatha</u>
17.	S.R. SRINAMALAKSHMI	IT-B	8148446904	Srinamalakshmi
18.	ELAVARASI. E	MECH	9361215219	<u>Elavarasi</u>
19.	Akshaya Vasnikaa.G	BME	9342427758	<u>Akshaya</u>
20.	KUMARI SAKSHI.R	BME	7904591883	<u>Kumari Sakshi - R</u>
21.	LOKITHA	CSE-C	9884391545	<u>Lokitha.M.</u>



PREVENTION OF SEXUAL HARASSMENT CELL (PoSH Cell),
CENTRE FOR EMPOWERMENT OF WOMEN,
ANNA UNIVERSITY, CHENNAI-600025.



and

MEENAKSHI SUNDARARAJAN ENGINEERING COLLEGE,
KODAMBAKKAM, CHENNAI-600024.

Invites you for

ONE DAY PoSH AWARENESS PROGRAMME

Date: 11.03.2023 (SATURDAY)

Venue: Prof. KRS Centenary Seminar Hall, Meenakshi Sundararajan
Engineering College, Kodambakkam, Chennai-600 024.

- 9:30 am : Registration
- 10:00 am : Tamizhthai Vaazhththu
- | | |
|---|---|
| : Welcome Address | - Dr. K. Premalatha
Director, PoSH Cell,
Anna University, Chennai-600025 |
| : About Centre for
Empowerment of Women | - Dr. G. R. Rajarajeswari
Director i/c, Centre for Empowerment
of Women, Anna University,
Chennai-600025 |
| : Chief Guest Address | - Dr. K. S. Babai
Secretary
Meenakshi Sundararajan Engineering
College, Kodambakkam, Chennai |
| : Presentation on "PoSH
awareness for the
teaching faculty
members." | - Mrs. Ramaharan
PoSH External ICC Member,
Anna University, Chennai-600025 |
- 1:00 pm : Lunch
- 2:00 pm : Interactive session on case
study and discussion on
PoSH
- 4:00 pm : Vote of Thanks
National Anthem
- Dr.K.Premalatha & Mrs.Ramaharan



PREVENTION OF SEXUAL HARASSMENT CELL
Report on One day PoSH Awareness Programme

Committee formation

- **Chairperson/Director of PoSH cell:**

Senior most women of the institution in terms of association with college (not by age / Designation) who stays unbiased.

- **2nd Member** – women faculty
- **3rd member** – Male faculty
- **4th member** (external) – with legal background like Lawyer / member from NGO (with minimum 5 years association in NGO)
- 2 students can be included (they can be called only for students related enquiries)

Other points discussed:

- Committee members should have inherent quality to hold the post.
- Minimum 4 members to maximum 13 to 14 members can be in a committee for HEIs.
- Tenure of a committee is 3 years. If want same person can proceed, else new members can be reconstituted after 3 years.
- Every 90 days a meeting/workshop/awareness programme has to be conducted with record of minutes, necessary documents and photos. Annual report (with 3 quarterly reports) has to be submitted to Anna University through Courier.
- Make sure the availability of Pluck cards stating "Harassment free zone "or " Zero Tolerance " in the campus



- Every women employee irrespective of job nature or transgender who proved to be women can use PoSH Act.
- PoSH cell is vested with civil court.
- Every employee (both male and female) and students should be aware of PoSH cell of respective institution.
- PoSH awareness posters should be visible in notice boards.
- A unique contact number should be available for PoSH cell and insist the management for camera provision covering entire campus to parking.



PREVENTION OF SEXUAL HARASSMENT CELL (PoSH Cell),
CENTRE FOR EMPOWERMENT OF WOMEN
ANNA UNIVERSITY, CHENNAI-600025.




and
MEENAKSHI SUNDARARAJAN ENGINEERING COLLEGE,
KODAMBAKKAM, CHENNAI-600024.

ONE DAY POSH AWARENESS PROGRAMME CERTIFICATE

This is to certify that DR. P. SHARMILA, ASSISTANT PROFESSOR from
VEL TECH MULTI TECH DI. RANGARAJAN DI. SAKUNTHALA ENGG. COLLEGE has
Participated in the One Day PoSH Awareness Programme held on 11th March 2023 at
Meenakshi Sundararajan Engineering College, Kodambakkam, Chennai-600 024.




Dr. K. PREMALATHA
Director,
PoSH Cell, Anna University, Chennai.




Dr. K. S. BABAI
Secretary
Meenakshi Sundararajan Engineering College, Chennai.